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Copy 6 of 6

19 March 1956

MEMORANDUM FOR: Project Director of Administration

FROM : Project Comptroller

SUBJECT : Per Diem Payments for Returnees who are TDY Washington, Between Assignments

REFERENCES : (a) Memorandum for the Record, Commo, dated 16 February 1956, effective 7 February 1956 (attached)

(b) Memorandum for Project Administrative Officer, undated but identified by [] (attached)

1. A problem exists in connection with a group of Communications Personnel as stated in reference (b), and when this was informally brought to my attention the Office of Communications was contacted to see what their policy might be in a similar situation. A copy of reference (a) was furnished, which indicated an effective date as 7 February 1956. I have been in contact with them again to find out what their policy was prior to 7 February and am informed by telephone that it was substantially the same as stated in reference (a). This problem is complicated by reason of the fact that copies of the orders bringing these individuals from the forward assignments were not furnished in order that the intent could be carried forward into the order issued by the Project at time the individuals began travelling on our funds. As a ready reference the names of each individual affected are listed hereunder with appropriate citation to travel orders issued by the Project and also by Office of Communications:

<u>NAME</u>	<u>Commo T/O No. and Date</u>	<u>Provisions</u>	<u>Project T/O No. and Date</u>	<u>Provisions</u>
Not Available	Not Available	235-56	12-23-55	L/A, Vic. & Ret.
37-56	6-14-55	TDY Wash. Ind.	131-56	9-26-55
Not Available	Not Available	238-56	12-21-55	"
1273-55	5-20-55	TDY Wash. Ind.	55-56	7-22-55
1280-55	5-18-55	TDY Wash. Ind.	11-56	7-1-55
N/A	N/A	255-56	1-4-56	"
33-56	7-14-55	TDY Wash. Ind.	130-56	9-26-55
N/A	N/A	237-56	12-21-55	"
235-56	8-3-55	TDY Wash. Ind.	226-56	12-14-55
495-55	5-16-55	TDY Wash. Ind.	121-56	9-22-55
N/A	N/A	239-56	12-21-55	"
1276-55	6-20-55	TDY Wash. Ind.	78-56	8-11-55
N/A	N/A	132-56	9-26-55	"
1315-55	6-22-55	TDY Wash. Ind.	79-56	18-11-55
Not Available	Not Available	236-56	12-21-55	"
Not Available	Not Available	129-56	19-26-55	"

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Copy 6 of 6
Page 2

* Orders are in effect which will permit per diem payments for these individuals while they are performing intermittent travel between Washington and [redacted]

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2. Many of the travel orders prepared in the Project incorrectly indicate the Official Station to be Washington, D. C., possibly because insufficient information was made available to the project order writers to permit the execution of a proper order. It is hoped that we can all profit by mistakes such as this that have happened in the past to avoid a considerable amount of unnecessary work. I am not sure that the above list represents all of the Communications Personnel involved and would suggest that it be reviewed carefully by Communication(project) employees and amended to the extent necessary before any action is taken.

3. My personal feeling is that reference (b) above contains a perfectly logical explanation and that a per diem could be authorized in accordance with the provisions of the Government Travel Regulations. The amount of the hardship should be determined as provided for in Paragraph 45 of the Regulations cited. Each Travel Order issued which is inconsistent with the facts will need to be amended to rectify the errors existing and the amendment should state the amount that will be paid in the form of per diem to these employees. For your information, even though it is not necessary, we could adopt the same policy that is followed in the Office of Communications proper in the handling of these cases.

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4. The folder applicable to each individual listed hereon is transmitted herewith for your use in rendering or securing a decision and should be returned when they have served this purpose. A copy of this communication has been delivered to [redacted] for compliance with the suggestion made in paragraph No. 2. If you should require additional information or a discussion on this subject please advise.

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DNO/jec

Attachments:(14)

Proj Pers folders

Reference Documents (2)

Distribution:

25X1
O&I - Addressee w/atts

3 - [redacted]

4 - Commo File (Fin)

5 - AQUATONE (Fin)

6 - Chrono